

# ***All Parents Invited-----***

## ***To Serve on a Committee of the Rochester Board of Education***

Parents in the Rochester City School District are invited to serve as advisory, volunteer members of the committees of the Board of Education. The Board's committees exercise oversight of the school district, and parent representatives provide valuable insight into the impact of District operations on students and families. The Board recognizes the essential role that parents play in the academic success of our students, and welcomes parent participation in its committees.

**Depending on your interests and experience, Board committees offer many opportunities to provide input and learn about different aspects of the District:**

**Audit Committee:** Oversees internal controls and processes in the District, recommending specific changes to ensure appropriate use of funds and resources and identifies ways to improve accountability.

**Community & Intergovernmental Relations (CIGR) Committee:** Develops the Board's legislative agenda and works with local and state government, school board associations, and community organizations to address the concerns of the Rochester City School District.

**Excellence in Student Achievement (ESA) Committee:** Considers all educational and instructional programs to promote student achievement in the District and addresses all academic concerns, including school redesign, curriculum, and textbook selection.

**Finance & Resource Allocation Committee:** Reviews the District's budget, expenses and revenue and provides recommendations to the full Board as to specific items to approve.

**Policy Development & Review Committee:** Reviews policies and makes recommendations to provide direction and establish priorities for the District, and ensures consistency with federal, state, and local law.

**The Board wants to ensure that the Parent Representative serving on each of its committees truly represents parents' perspective. For this reason, eligibility is limited to parents or legal guardians of a student attending a school in the Rochester City School District as of September 2015. District employees or individuals with a personal financial interest in the work of the Board committee will not be eligible. To maximize opportunities for parent participation, an individual may only serve on one Board committee at a time.**

One Parent Representative will be selected to serve on each Board committee for the upcoming fiscal year (July 1, 2015 to June 30, 2016). Parent Representatives will serve in a non-voting, advisory and volunteer capacity, and will be able to ask questions and express concerns related to the work of the committee.

The Board's committees meet monthly at the District's Central Office, 131 West Broad Street. Materials are distributed in advance of each committee meeting to allow time for review.

Parent Representatives are expected to come to an initial orientation and to attend evening committee meetings once a month (dates and times are decided by the Board's committees and announced at least one week in advance of the meeting).

To ensure continued dialog with the parent community, all Parent Representatives serving on Board committees will also serve as members of the district-wide Parent Advisory Council and attend their monthly meetings. The Parent Advisory Council meets on the second Monday of every month at 6:00PM.

**Selection Process:**

Parent representatives will be selected by the Board to serve on a Board committee for a term of one fiscal year, July 1<sup>st</sup> through June 30<sup>th</sup>. Membership in a parent organization is not required to be selected.

1. Applications are due to the Board of Education by 5:00 p.m. on March 16, 2015;
2. Each Board Committee will select a Parent Representative by April 30, 2015;
3. Appointed Parent Representatives for the 2013-14 fiscal year will be notified by letter by May 15, 2015;
4. Parent Representatives and committee assignments will be posted on the District website.

**If you are interested in serving on a Board committee, please complete the attached form and send it to:**

**Rochester Board of Education  
131 West Broad Street  
Rochester, NY 14614**

**Please contact the Board's office with questions or concerns at (585) 262-8525.**